

**REGULAR TERM
REGULAR SESSION
JANUARY 14, 2025**

On this the 14th day of January, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Wayne D. Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Bubela opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none

Approval of Minutes and/or additions and corrections, if any.

The minutes from October 24, 2024, December 10, 2024, December 17, 2024 and January 2, 2025 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to approve the minutes with correction made to spelling of Curt Gabrysch on the December 17, 2024 minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for the FY2025 Budget, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Martin, to approve the budget amendments, line-item transfers and revenue certification for the FY2025 Budget. Motion carried. Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Consider approval of (Tier Two) White Oak Meadow Subdivision, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the (Tier Two) White Oak Meadow Subdivision. Motion carried. Clerk's Note: A copy of the plat is on file among exhibits of Commissioners' Court.

Consider proposed Agricultural Lease with Board of Regents of the Texas A&M University System, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve proposed Agricultural Lease with Board of Regents of the Texas A&M University System and authorize the County Judge to sign. Motion carried. Clerk's Note: A copy of the lease on file among exhibits of Commissioners' Court.

Consider proposal for Architecture Services with Planning Place Consulting for Jackson County Service Building, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve the proposal for Architecture Services with Planning Place Consulting for Jackson County Service Building. Motion carried.

Consider Contingency Disaster Contracts for Storm Debris Removal with DRC Emergency Services, LLC, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the Contingency Disaster Contracts for Storm Debris Removal with DRC Emergency Services, LLC. and authorize the County Judge to sign. Motion carried. Clerk's Note: A copy of the contract on file among exhibits of Commissioners' Court.

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Consider Contingency Disaster Contracts for Storm Debris Monitoring with Tetra Tech, Inc. and TLC, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Karl, to approve the Contingency Disaster Contracts for Storm Debris Monitoring with Tetra Tech, Inc. and TLC and authorize the County Judge to sign. Motion carried.

Clerk's Note: A copy of the contract on file among exhibits of Commissioners' Court.

Consider application and resolution for the VA-Victims of Crime Act Formula Grant Program, including 20% required match, though the Office of the Governor, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl to approve the application and resolution for the VA-Victims of Crime Act Formula Grant Program, including 20% required match, though the Office of the Governor. Motion carried.

Consider Memorandum of Understanding (MOU) with the Houston High Intensity Drug Trafficking Area (HHIDTA), and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela to approve the Memorandum of Understanding (MOU) with the Houston High Intensity Drug Trafficking Area (HHIDTA). Motion carried.

Clerk's Note: A copy of the MOU on file among exhibits of Commissioners' Court.

Consider updated License Plate Reader (LPR) User Agreement and Memo of Understanding (MOU) Regarding TCIC Stolen License Plate & Vehicle Information with the Texas Department of Public Safety (DPS), and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Judge Sklar to approve the updated License Plate Reader (LPR) User Agreement and Memo of Understanding (MOU) Regarding TCIC Stolen License Plate & Vehicle Information with DHS and Texas Law Enforcement Agencies. Motion carried.

Clerk's Note: A copy of the agreement and MOU on file among exhibits of Commissioners' Court.

Consider disposal of county equipment, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve the disposal of county equipment as listed with the exception of #4 to be scrapped and #5 to a sealed bid. Motion carried.

Clerk's Note: A copy of the disposal list on file among exhibits of Commissioners' Court

Receive unaudited financial statements as of and for the two months ended November 30, 2024.

A motion was made by Judge Sklar, and seconded by Comm. Karl, to receive unaudited financial statements as of and for the two months ended November 30, 2024. Motion carried.

Receive District Judges' order appointing Michelle Darilek as Jackson County Auditor for a two-year term ending December 31, 2026.

A motion was made by Judge Sklar, seconded by Comm. Bubela, to receive the District Judges' order appointing Michelle Darilek as Jackson County Auditor for a two-year term ending December 31, 2026. Motion carried.

Clerk's Note: A copy of the order on file among exhibits of Commissioners' Court.

Consider quote(s) to strip and re-wax Courthouse flooring, and take any necessary action.

A motion was made by Comm. Karl, seconded by Comm. Martin, to approve the quote from Duraclean to strip and re-wax Courthouse flooring and stairs. Motion carried.

Discuss new proposal from Safeguard Ecology & Company, LLC for pest control for the Courthouse, and take any necessary action.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to approve the new proposal from Safeguard Ecology & Company, LLC for pest control for the Courthouse. Motion carried.

Consider Payment of County and Precinct bills and court orders.

It was noted that there were no court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to pay the County and Precinct bills and payroll. Motion carried.

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Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin to approve the payroll changes. Motion carried.

**COMMISSIONERS'
COURT
PAYROLL CHANGES**

January 14, 2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Garza, Julie	District Clerk	Retirement	\$23.50	\$0.00	01/30/2025
Kuretsch, Sabrina	Auditor	Resignation	\$22.02	\$0.00	01/17/2025
Airhart, M. Bruce	Maintenance	Retirement	\$25.50	\$0.00	01/30/2025
Webberding, Matthew	Maintenance	Transfer	\$21.33	\$23.00	01/18/2025
Bermea, Derrick	SB22-Rural LE Salary Assistance Grant	Peace Officer certification, Advanced	\$0.00	\$0.57	01/04/2025
Bustamante, Bridget	SB22-Rural LE Salary Assistance Grant	Peace Officer certification, Intermediate	\$0.00	\$0.28	01/04/2025
Callies, Chelsea	Sheriff	Full time	\$18.00	\$18.00	01/19/2025
Callis, Brandon	Sheriff	Position change	\$27.41	\$28.61	01/18/2025
Partida, Samantha	Sheriff	Part time	\$0.00	\$27.41	01/16/2025
Miller, Jenny	Jail	Part time	\$0.00	\$20.39	01/06/2025
Miller, Jenny	Jail	Full time	\$20.39	\$20.39	01/18/2025
Sless, Destiny	Jail	Termination	\$22.34	\$0.00	12/31/2024
Partida, Samantha	Law Enforcement Contracts	Full time	\$27.41	\$27.41	02/01/2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
Hiller, Michael	AgriLife Extension	Retirement	\$495.07	\$0.00	01/30/2025
Partida, Samantha	Commissary Telephone	Full time	\$0.00	\$11.53	02/01/2025

Receive various county reports, news and information.

Reminder for Ganado Indian State Football team celebration in Ganado on January 20th.
Hurricane windows will be installed on the Courthouse beginning in the Spring.
Sheriff Boone gave update on the cooler for the jail.

Executive Session is requested pursuant to Texas Government Code, Title 5, Subdivision D, Section 551.072, deliberation regarding purchase of real property located in Edna, Texas.

Judge Sklar announced that the Court would enter into Executive Session based on Texas Government Code § 551.071 at 9:41 a.m.

Judge Sklar announced that Court was reconvening and out of Executive Session at 10:21 a.m.

Consider Contract for Architectural Services with Burns Architecture, LLC, and take any necessary action.

A motion was made by Judge Sklar, seconded by Comm. Bubela, to approve the Contract for Architectural Services with Burns Architecture, LLC. Motion carried.

Consider Commercial Buyer/Tenant Representation Agreement, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Karl, to table agenda item. Motion carried.

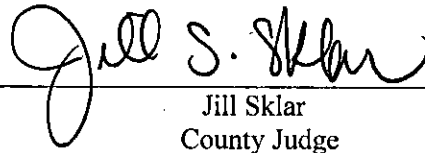
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ADJOURNMENT

A motion was made by Comm. Bubela, seconded by Comm. Martin to adjourn at 10:22 a.m.


Meeting **ADJOURNED**

APPROVED this the 28th day of January 2025.



Jill Sklar
County Judge

ATTEST:



Katherine M. Respondek, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

January 14, 2025